

## Working in partnership with other professionals/parents and carers



### Policy statement

At Rudgwick Pre-school we work in partnership with local and national professionals along with parents and carers to promote the well-being of all children, this is explained to parents in the Pre-schools terms and conditions. We will never share your data with any organisation to use for their own purposes.

### EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe 1.4 Health and well-being	2.1 Respecting each other	3.4 The wider context	

### Characteristics of Effective Learning

Playing and Exploring Engagement	Active Learning Motivation	Creating and Thinking Critically - Thinking
-------------------------------------	-------------------------------	------------------------------------------------

### Partnership with other professionals

#### Procedures

- We work in partnership or in tandem with, local and national agencies to promote the well-being of children.
- Where children are attending dual settings we routinely share information with that setting to ensure a joined up approach and learning.
- Procedures are in place for sharing of information about children and families with other agencies. These are set out in our Privacy Notice, Information Sharing policy, Safeguarding Children and Child Protection policy and Supporting Children with SEND policy.
- Information shared by other agencies with us is regarded as third-party information. This is also kept in confidence and not shared without consent from that agency.
- When working in partnership with staff from other agencies, we make those individuals welcome in the setting and their professional roles are respected.
- We follow the protocols for working with agencies, for example on child protection.
- Staff from other agencies do not have unsupervised access to the child they are visiting in the setting and do not have professional access to any other child(ren) during their visit.

- When necessary we consult with local and national agencies who offer a wealth of advice and information that help us develop understanding of issues facing us and who can provide support and information for parents. For example, ethnic/cultural organisations, drug/alcohol agencies, welfare rights advisors or organisations promoting childcare and education, or adult education.

## Partnership with Parents/Carers

### Procedures

*Please Note – when the term ‘parents/carers’ is used in this policy it includes all parents and carers of children in the Pre-school. It incorporates all parents including working parents, parents who live apart from the child, step parents, same sex parents and foster parents.*

We recognise and respect that parents/carers are their children’s first and main educators in their early years and can appreciate that they know more than anyone about their unique child. We aim to support parents/carers and involve them in their child’s early education and help them feel part of the Pre-school.

In order for all staff to form relationships with parents/carers they:

- Respect parents/carers individual views and opinions with regard to the care and welfare of their child.
- Build close and trusting relationships with all parents/carers.
- Recognise that parents/carers have very different priorities and expectations in respect of their child’s upbringing.
- Respect families religious and cultural backgrounds and beliefs.
- Welcome parents/carers sharing any anxieties, concerns or queries they may have at any time.
- Are available wherever possible at the beginning and end of the day for parents/carers to share information regarding their child.
- When more sensitive issues need to be discussed a mutual time between the parent/carer and Key Person will be arranged.
- Ask that parents/carers respect others needs and are patient if necessary, when waiting to speak to staff.
- Ensure that all suggestions, worries or complaints are always received in a positive and open manner.
- Accommodate parents/carers choices and requests whenever this is feasible and, in the child’s best interests.
- Liaise, listen carefully and record accurately the information parents/carers give them about their child.
- Operate a Key Person system to enable close working relationships.

This policy was adopted at a meeting of Rudgwick Pre-school

Held on 28<sup>th</sup> September 2023

Date to be reviewed 28<sup>th</sup> September 2025

Signed on behalf of the management committee *William Baldwin*

Name of signatory William Baldwin

Role of signatory Chairperson